



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

May 17, 2018 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** – CHIEF JEFFREY WEINGART
Including compilation of all monthly meeting minutes

MONTHLY REPORTS FOR:

- o **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSION

- o Proposed amendment to Chapter 65 (Fire Prevention and Building Construction) of the Village of Greenport Code
- o Proposed amendment to Chapter 44 (Assemblies, Mass Public) of the Village of Greenport Code
- o Proposed amendment to Chapter 132 (Vehicles and Traffic), Section 45: Schedule VII (Speed Limits) of the Village of Greenport Code

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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ROBERT BRANDT
EXT. 217

Submitted: May 8, 2018
Meeting: May 17, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department May 2018 Work Session Report

Attachments:

Fire Department May 2018 Work Session Report (PDF)

CHIEF Jeffrey Weingart
1ST ASST. CHIEF Susana Jimenez
2ND ASST. CHIEF James Kalin
CHAPLAIN C Kumsjion
ASST. CHAPLAIN T. Murray
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1949 - CHIEFS OFFICE
(631) 477-4012 - FAX
THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gldfire@optonline.net
www.greenportfd.org

Finance Report 4/11/2018

Attendance: Chief Weingart, Jimenez & Kalin, Wardens: Jensen, Barszczewski, Nyce & Volinski III

Reviewed all monthly bills.

Company Requests

Eagle Hose: New warning lights from Mobile Fleet 8,579.60, Budget

Reliefs Hose: Budget

Star Hose: Budget

Standard Hose: Budget, new truck

Phenix H&L: Budget

Rescue: Medical supplies (Hammer 1606.98 & EMP 1813.43) to go with Hammer

Fire Police: Budget

Water Rescue: Budget

Chiefs: New iPhones @ \$99 a piece.

Move Finance Meeting to the 1st Wednesday of the month, next meeting will be on 5/2 @7pm

Firematically,

A handwritten signature in black ink, appearing to be 'Jeffrey L. Weingart', written over a horizontal line.

Jeffrey L Weingart
Chief Engineer

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



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(631) 477-9801: STATION 1
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(631) 477-4012: FAX
311 THIRD STREET ♦ PO BOX 58
GREENPORT, NY 11944
email: gfdfire@optonline.net
www.greenportfd.org

May 9, 2018

Village of Greenport,

This letter is to request a resolution be drafted to transfer the funds from the 2017-2018 line item 3410.457 to the 2018-2019 line item 3410.457.

Thank You,
Jeffrey L Weingart
Chief Engineer
Greenport FD

Greenport Fire Department May 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Eagle Hose	2 Finance	3	4 Wardens Dinner @ Andy's 6pm	5 NFVFA Dinner @ Polish Hall 6-10pm
6	7 Relief Hose Standard Hose	8 Rescue	9 Phenix H&L	10	11	12 May Mile @ Peconic Landing 8am 8-3-3, 5, 15, 16
13 CPR Refresher Sta. #1 10:30am	14 Star Hose	15 Class A @ Yaphank 8-3-1, 5, 17 Lv St 1 6:15pm	16 Wardens ST1 7pm	17	18	19
20	21 Dept Physicals	22 Dept Physicals	23	24 Star Hose Carnival	25 Star Hose Carnival	26 Star Hose Carnival <i>Fireworks Standby</i> 8-3-1, 4, 16 LV 9pm
27 Star Hose Carnival ***Fireworks R/D*** 8-3-1, 4, 16 LV 9pm	28 Star Hose Carnival <i>Memorial Day</i> <i>Parade @ Southold</i> 8-3-3, 5 & 16 LV 9am <i>Class A uniform</i>	29 Defensive Driver Class 6-9pm St 1	30 Fundraiser Envelope Stuffing 6pm St 1 Defensive Driver Class 6-9pm St 1	31 <i>Fire Police mnts</i> <i>Sta. #1 6 pm</i>	<u>CHIEF'S CELLS:</u> 8-3-30: 631-445-0204 8-3-31: 631-644-5430 8-3-32: 631-466-5294	<u>Duty Companies:</u> 832 & 833 832 First due on 24's

CHIEF WAYNE MILLER
1ST ASST. CHIEF JEFFREY WEINGART
2ND ASST. CHIEF SUSANO JIMENEZ
CHAPLAIN T. MURRAY
ASST. CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



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ORGANIZATIONAL MEETING OF THE BOARD OF WARDENS

TUESDAY, April 17, 2018

OPENING

Chief Jeffrey Weingart opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Jeffrey Weingart

1st. Ass't Chief Susano Jimenez

2nd. Ass't. Chief James Kalin

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Wardens Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Warden Joseph Barszczewski of Star Hose Co. #3

Warden David Nyce of Standard Hose Co. #4

Warden John Grilli of Phenix Hook & Ladder Co. #1

Excused: Warden Edward Sieban of Star Hose Co. #3, Warden Jerome Martocchia of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD – None.

READING OF THE PREVIOUS MINUTES

Motion made by Antone Volinski, III, seconded by John Grilli, to approve the minutes of the March 27, 2018 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Jeffrey Weingart.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of March 28, 2018 through April 17, 2018 was read by Secretary/Treasurer James Kalin. Motion made by David Nyce, seconded by Warren Jensen, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None.

COMMUNICATIONS

1. Donation of \$20 from Hampton Bays FD (Washington's Birthday Celebration)
2. Firefighter Training Seminar Islip Town Firefighters Museum, Saturday, May 19, 2018
3. Flanders FD Golf Outing, Monday, Sept. 10, 2018
4. Ridge FD Golf Outing, Monday, June 11, 2018

5. "History in Motion" antique fire trucks, etc., Farmingdale, Saturday, September 1, 2018

6. Central Islip FD Golf Outing Tuesday, July 31, 2018

7. E L I Hospital 2018 Golf Classic, Wednesday, June 6, 2018

Motion by Warren Jensen, seconded by David Nyce, to file and/or forward all communications and accept donation. Motion carried.

APPLICATIONS FOR MEMBERSHIP- none

REPORTS OF COMMITTEES

Buildings and Grounds

1. REP Electric will be on site.
2. Waiting for more estimates for replacing/repairing overhead doors.

Bylaws- No Report

Finance – report given earlier

Fire District – No Report

Pre-Incident Planning- No Report.

Service Awards- No Report.

Recruitment- No Report.

Casualty Fund – No Report.

Funeral- No Report.

Communications- Chief Weingart reported on the progress of the High Band Paging network.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- New warning lights for 8-3-1. Budget items.

Relief Hose Co. #2- Request an executive session to discuss personnel. Five (5) SCBA masks.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Presented final specs for new truck (replacement of 8-3-4)

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- As per the finance report.

Fire Police- Budget items.

Water Rescue-Budget items.

UNFINISHED BUSINESS – none

REPORTS OF DELEGATES- none

NEW BUSINESS- none

GOOD OF THE DEPARTMENT

1. Chief Weingart presented the Officer Assignments and Committees.
2. A list of all officers and wardens, with phone numbers, is needed.
3. Motion by John Grill Grilli, seconded by David Nyce, to designate the third Wednesday of each month at 7:00pm for meetings of the Fire Council (Board of Wardens).
4. Fundraising letter for 2018 presented by Antone Volinski, III. Motion by John Grilli, seconded by Joe Barszczewski, to approve the letter. Motion carried. Envelope stuffing for the fundraising letter to be Wed., May 30, 2018 at 6pm.

5. David Nyce inquired about helmet shields and name tags. One door at Station #2 needs repair. Master switch for lights and siren on 8-3-4- is faulty. August 24-26, 2018 the fireboat "Firefighter" will be conducting drills.
6. James Kalin presented some details on a new web site for the department. Much discussion, tabled until May meeting.
7. Motion by Antone Volinski, III, seconded by John Grilli, to approve the final specs for new truck (replacement of 8-3-4). Motion carried.
8. James Kalin requested the following dates for defensive driving classes to be held at Station #1 for department members. May 29 & 31, June 25 & 27, July 30 & 31, August 27 & 29, 2018. Motion made by Antone Volinski, III, seconded by David Nyce, to approve these dates. Motion carried.
9. Joe Milovich inquired about the status of a generator at the cablevision tower.
10. McMann Price Agency has sent information on additional insurance available (cyber security) and possible upgrades to department driver training.
11. Discussion on coffee and related supplies for fire station. Motion made by Joe Milovich, seconded by John Grilli, to resume the coffee service. Motion carried.

EXECUTIVE SESSION

Motion by Antone Volinski, III, seconded by David Nyce, to adjourn to an executive session to discuss personnel. Motion carried. Adjourned to executive session at 7:45pm.

Motion made by David Nyce, seconded by John Grilli, to end the executive session. Motion carried. Regular meeting resumed at 8:11pm.

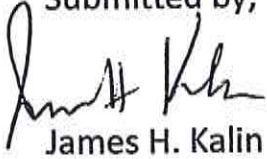
READING OF THE MINUTES

Motion by David Nyce, seconded by Antone Volinski, III, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by David Nyce, seconded by Antone Volinski, III, to adjourn. Motion carried. The meeting was adjourned at 8:21pm.

Submitted by,

A handwritten signature in black ink, appearing to read "James H. Kalin". The signature is written in a cursive style with a large initial "J".

James H. Kalin

Secretary-Treasurer

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT
03/28/2018 thru 04/17/2018

GENERAL FUND	<u>beginning balance</u>	\$ 11,152.11
<u>receipts</u>	Kalin - def drv rebate	+ \$51.75
<u>expenditures</u>	McMann Price - d def drv x 3	- \$105.00
	refreshments - chiefs election	- \$694.67
	Sou Town Ch Exec dinner	- \$248.07
	Stobes+more - ex-Chief Miller	- \$177.84
	LT Burger - Montauk parade	- \$146.82
	S. Jimenez - ferry reimb "	- \$69.00
	Emerg Resp - helmet shields	- \$659.99
	<u>ending balance</u>	<u>\$ 9,102.47</u>
<hr/>		
MEMORIAL FUND	<u>balance unchanged</u>	<u>\$1,447.58</u>
<hr/>		
MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 7,701.10</u>
<hr/>		
WATER RESCUE SQUAD FUND	<u>balance unchanged</u>	<u>(\$51.96)</u>
<hr/>		
WASH. B'DAY FUND	<u>beginning balance</u>	\$597.13
<u>expenditures</u>	Polywoda Beverage	- \$1,331.08
	<u>ending balance</u>	<u>-\$733.95</u>
<hr/>		
RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$5,068.36</u>

submitted by James H. Kalin, Secretary-Treasurer

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1																							
2	Greenport Fire Department period ending April 30, 2018																						
3																							
4		<u>elect/app</u>	<u># Fire</u>	<u>%</u>	<u>pts</u>	<u># EMS</u>	<u>%</u>	<u>pts</u>	<u>st/by</u>	<u>mtgs</u>	<u>misc train</u>	<u>drill</u>	<u>pos(dis)</u>	<u>points</u>	<u>haz</u>	<u>bb</u>	<u>wp/sh</u>	<u>yap</u>					
5	Barszczewski, Joseph	W	34	49	%	25	2	1	%	0	0	10	10	8	0	8	61	X	X	X	X	X	
6	Birmingham, Kenneth		1	1.4	%	0	0	0	%	0	2	1	2	0	0	0	5	X	X	X	X		
7	Bogardus, William		13	19	%	25	6	3.1	%	0	4	7	2	0	0	0	38	X	X	X	X		
8	Breese, Harry	D	20	29	%	25	3	1.6	%	0	5	7	3	0	0.75	40.75	X	X	X	X	X	X	
9	Bumble III, Charles		2	2.9	%	0	0	0	%	0	2	4	0	0	0	0	6						
10	Bumble, Samantha		1	1.4	%	0	0	0	%	0	1	0	2	0	0	0	3	X	X	X	X		
11	Butler, Michael		15	22	%	25	5	2.6	%	0	1	2	0	0	0	28							
12	Capon, George		30	43	%	25	54	28	%	25	0	7	2	0	0	0	59						
13	Carey, Patrick		16	23	%	25	4	2.1	%	0	0	5	7	3	0	0	40	X	X	X	X	X	
14	Carrig, Melinda		0	0	%	0	1	0.5	%	0	0	0	1	0	0	0	1						
15	Charters, Gary		0	0	%	0	0	0	%	0	2	0	3	0	0	0	5	X	X	X	X		
16	Clark III, Henry		0	0	%	0	0	0	%	0	0	0	2	0	0	0	2						
17	Clark, James	S	16	23	%	25	3	1.6	%	0	4	5	0	0	5	39							
18	Clark, Jeffrey		34	49	%	25	1	0.5	%	0	5	7	8	0	0	45	X	X	X	X	X	X	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap				
19	Corazzini, Jeffrey	L	7	10 %	25	5	2.6 %	0	0	0	0	0	3	0	5	33	X	X	X					
20	Corazzini, Warren		8	12 %	25	16	8.3 %	0	0	0	2	1	3	0	0	31	X	X	X					
21	Corwin, Everett		25	36 %	25	56	29 %	25	0	0	6	6	3	0	0	65	X	X	X					
22	Corwin, Norma	W,C,(L)	18	26 %	25	60	31 %	25	0	0	9	3	2	0	15.25	79.25	X	X						
23	Corwin, Raymond		25	36 %	25	25	13 %	25	0	0	3	11	3	0	0	67	X	X	X					
24	Corwin, Robert	L,D,{C}	40	58 %	25	133	69 %	25	0	0	8	6	2	0	6.5	72.5	X	X						
25	Corwin, Scott		26	38 %	25	6	3.1 %	0	0	0	3	2	3	0	0	33	X	X	X					
26	Costas, Tom		19	28 %	25	6	3.1 %	0	0	0	4	6	2	0	0	37	X	X						
27	Creedon, Daniel	L	12	17 %	25	13	6.8 %	0	0	0	4	4	1	0	1.25	35.25						X		
28	De Kerillis, Alain	T,L	28	41 %	25	108	56 %	25	0	0	5	0	3	0	8.75	66.75	X	X	X					
29	Detrick, Gary		6	8.7 %	0	2	1 %	0	0	0	2	3	0	0	0	5								
30	Ellis, Scott		6	8.7 %	0	13	6.8 %	0	0	0	3	4	3	0	0	10	X	X	X					
31	Ficurilli, Michael		23	33 %	25	5	2.6 %	0	0	0	3	4	8	0	0	40	X	X	X					
32	Flora, Michael	L	27	39 %	25	1	0.5 %	0	0	0	4	7	2	0	3.75	41.75	X	X						
33	Garcia, Gloria		0	0 %	0	3	1.6 %	0	0	0	0	1	0	0	0	1								
34	Golden, Danielle		2	2.9 %	0	7	3.6 %	0	0	0	0	0	0	0	0	0								
35	Goldstein, Myron		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0								

points as of APRIL 30, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap			
36	Grattan, Timothy		10	14	%	25	2	1	%	0	0	3	1	0	0	0	0	29						
37	Gray, Sally Anne		7	10	%	25	30	16	%	25	0	1	1	0	0	0	0	52						
38	Grilli, Jared		0	0	%	0	0	0	%	0	0	4	1	0	0	0	0	5						
39	Grilli, Jennifer		2	2.9	%	0	1	0.5	%	0	0	7	5	0	0	0	0	12						
40	Grilli, John	W	2	2.9	%	0	1	0.5	%	0	0	10	6	0	0	0	8	24						
41	Hamilton Jr., Robert	D	34	49	%	25	8	4.2	%	0	0	3	11	3	0	3	45	X	X			X		
42	Hanold, Christopher	D,C	13	19	%	25	27	14	%	25	0	4	10	3	0	0	8.75	75.75	X	X			X	
43	Harris, Cliff	C	12	17	%	25	2	1	%	0	0	3	7	3	0	8	46	X	X			X		
44	Harris, Peter	L,T	34	49	%	25	10	5.2	%	0	0	6	9	3	0	10	53	X	X			X		
45	Hays, Spencer		16	23	%	25	4	2.1	%	0	0	2	6	1	0	0	34					X		
46	Hollid, Scott	C	18	26	%	25	3	1.6	%	0	0	6	5	2	0	8	46	X	X					
47	Hubbard Jr, George		9	13	%	25	1	0.5	%	0	0	6	6	3	0	0	40	X	X			X		
48	Hughes, Colleen	S	12	17	%	25	25	13	%	25	0	4	6	3	0	0	1.25	64.25	X	X			X	
49	Huzsek, Andrew H		45	65	%	25	5	2.6	%	0	0	7	9	8	0	0	49	X	X			X		
50	Hydell, Carol	S	15	22	%	25	10	5.2	%	0	1	6	9	2	0	5	48	X	X					
51	Hydell, Charles	L	21	30	%	25	19	9.9	%	0	1	6	9	2	0	5	48	X	X					
52	Jenkins, Karolyn		3	4.3	%	0	1	0.5	%	0	0	3	3	2	0	0	8	X	X			X		

points as of APRIL 30, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)		points	haz	bb	wp/sh	yap	
4																								
53	Jensen, Warren	W	6	8.7 %	0	0	0	0 %	0	0		0	8	5	3	0	8		24	X	X	X		
54	Jester, Robert		5	7.2 %	0	4	2.1 %	0	0	0		0	5	9	8	0	0		22	X	X	X		
55	Jimenez, Susano	CH	53	77 %	25	126	66 %	25	25	25		0	17	11	3	0	25		106	X	X	X		
56	Johnson, Craig	L	10	14 %	25	10	5.2 %	0	0	0		0	1	5	0	0	5		36					
57	Kalin, James	CH,T,(WD)	52	75 %	25	139	72 %	25	25	25		1	9	8	8	0	25		101	X	X	X		
58	King, David	T,D	29	42 %	25	10	5.2 %	0	0	0		1	6	8	3	0	8		51	X	X	X		
59	Kostal, Shelby		1	1.4 %	0	1	0.5 %	0	0	0		0	2	0	0	0	0		2					
60	Land, Shannon		0	0 %	0	0	0 %	0	0	0		0	0	0	0	0	0		0					
61	Luke, Alexander		17	25 %	25	6	3.1 %	0	0	0		0	3	6	3	0	0		37	X	X	X		
62	Maloney, Michael		7	10 %	25	1	0.5 %	0	0	0		0	4	6	7	0	0		42	X	X			
63	Manwaring, Julia		25	36 %	25	22	11 %	25	25	25		0	8	5	8	0	0		71	X	X	X		
64	Manwaring, Wayde	C	30	43 %	25	28	15 %	25	25	25		0	9	5	8	0	8		80	X	X	X		
65	Marczewski, Macy		4	5.8 %	0	0	0 %	0	0	0		0	5	6	3	0	0		14	X	X	X		
66	Martocchia, Jerome	W	13	19 %	25	13	6.8 %	0	0	0		0	10	5	3	0	8		51	X	X	X		
67	Mazzei, Aileen		4	5.8 %	0	1	0.5 %	0	0	0		0	2	6	2	0	0		10	X	X			
68	Melly, Megan	L	13	19 %	25	31	16 %	25	25	25		0	1	6	2	0	3.75		62.75	X	X			

points as of APRIL 30, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap			
4																								
69	Miller, Joseph		2	2.9 %	0	2	1	%	0	0	0	1	0	3	0	0	4	X	X	X				
70	Miller, Wayne	(CH)	14	20 %	25	45	23	%	25	0	0	10	9	2	0	6.25	77.25	X	X					
71	Mills, William, III		0	0 %	0	0	0	%	0	0	0	1	1	2	0	0	4	X	X					
72	Milovich Jr., Joseph	W	25	36 %	25	1	0.5	%	0	0	1	10	5	3	0	8	52	X	X	X				
73	Mims, Ralph		0	0 %	0	0	0	%	0	0	0	0	0	0	0	0	0							
74	Morris, Gregory		1	1.4 %	0	0	0	%	0	0	0	1	3	0	0	0	4							
75	Musto, Francis	S	30	43 %	25	67	35	%	25	0	0	9	8	3	0	3.75	73.75	X	X	X				
76	Mysiborski, Henry		1	1.4 %	0	0	0	%	0	0	0	3	3	3	0	0	9	X	X	X				
77	Mysiborski, Linda		0	0 %	0	5	2.6	%	0	0	0	1	1	0	0	0	2							
78	Nedoszytko, William	S	0	0 %	0	0	0	%	0	0	0	2	1	0	0	5	8							
79	Nyce, David	W,L	56	81 %	25	15	7.8	%	0	0	1	8	7	8	0	13	62	X	X	X				
80	Parker, Jason	D	20	29 %	25	41	21	%	25	0	0	3	1	0	0	1.25	55.25							
81	Pirillo, James A. (s)		35	51 %	25	5	2.6	%	0	0	0	4	8	8	0	0	45	X	X	X				
82	Pirillo, James J. (f)		26	38 %	25	4	2.1	%	0	0	0	7	8	8	0	0	48	X	X	X				
83	Pope, George	L,D	51	74 %	25	85	44	%	25	0	0	8	3	8	0	2	71	X	X	X				
84	Purcell, Bernard		67	97 %	25	100	52	%	25	1	1	8	9	3	0	0	71	X	X	X				
85	Purcell, Ryan	C	3	4.3 %	0	0	0	%	0	0	1	5	4	3	0	8	21	X	X	X				

points as of APRIL 30, 2018 prepared by James H. Kallin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	%	pts	# EMS	%	pts		pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap		
4																								
86	Quillin, Michael	D	18	26	%	25	2	1	%	0	0	0	4	6	3	0	0.75	38.75	X	X	X			
87	Raynor, Dale		27	39	%	25	7	3.6	%	0	0	0	4	4	3	0	0	36	X	X	X			
88	Reiss, Helen	L	12	17	%	25	70	36	%	25	0	0	4	4	3	0	5	66	X	X	X			
89	Rempe Jr, Fred		13	19	%	25	37	19	%	25	0	0	4	5	2	0	0	61	X	X				
90	Richter, Michael	T,T	11	16	%	25	62	32	%	25	0	0	6	2	3	0	10	71	X	X	X			
91	Rosa, Lisa		7	10	%	25	8	4.2	%	0	0	0	6	7	3	0	0	41	X	X	X			
92	Ruffner, William		0	0	%	0	0	0	%	0	0	0	1	1	0	0	0	2						
93	Rung, Rosalie		0	0	%	0	0	0	%	0	0	0	1	0	0	0	0	1						
94	Rutkowski, Stephen		44	64	%	25	95	49	%	25	1	10	9	3	3	0	0	73	X	X	X			
95	Sieban, Edward	S,T,W	2	2.9	%	0	1	0.5	%	0	0	0	6	1	3	0	18	28	X	X	X			
96	Skrezec, John		38	55	%	25	37	19	%	25	0	0	4	8	3	0	0	65	X	X	X			
97	Spanos, James		1	1.4	%	0	0	0	%	0	0	0	3	1	0	0	0	4						
98	Spinozzi, Matthew		32	46	%	25	39	20	%	25	0	0	1	0	0	0	0	51						
99	Staples, Halsey		32	46	%	25	59	31	%	25	0	0	3	1	3	0	0	57	X	X	X			
100	Stoner, Gary		17	25	%	25	2	1	%	0	0	0	3	2	0	0	0	30						
101	Stoner, Kylie		12	17	%	25	46	24	%	25	0	0	0	1	0	0	0	51						
102	Tamin, John		47	68	%	25	77	40	%	25	0	0	5	7	3	0	0	65	X	X	X			

points as of APRIL 30, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	%	pts	# EMS	%	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap		
4			3	4.3	%	0	5	2.6	%	0	0	0	2	1	1	0	0	4				X		
103	Tejada, Yira		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	0						
104	Thorp, Thomas		18	26	%	25	12	6.3	%	0	0	1	6	5	3	0	0	40	X	X	X			
105	VanEtten, George		1	1.4	%	0	0	0	%	0	0	0	2	1	0	0	0	3						
106	Verity, Michael		41	59	%	25	40	21	%	25	25	0	4	6	3	0	0	63	X	X	X			
107	Volinski, Antone, Jr.		24	35	%	25	88	46	%	25	25	0	5	4	3	0	8	70	X	X	X			
108	Volinski, Antone, III	W	9	13	%	25	27	14	%	25	25	0	3	3	2	0	5	63	X	X				
109	Volinski, Darryl	L	1	1.4	%	0	2	1	%	0	0	0	2	1	2	0	0	5	X	X				
110	Walker, David		1	1.4	%	0	0	0	%	0	0	0	4	1	3	0	0	8	X	X	X			
111	Walters, Joseph		1	1.4	%	0	0	0	%	0	0	0	6	4	1	0	25	86			X			
112	Weingart, Jeffrey	CH	23	33	%	25	33	17	%	25	25	0	6	7	3	0	3.75	45.75	X	X	X			
113	Wright, William	L	27	39	%	25	8	4.2	%	0	0	1	6	8	3	0	0	42	X	X	X			
114	Zurek, Gregory		13	19	%	25	10	5.2	%	0	0	0	6	8	3	0	0	42	X	X	X			
115	Zurek Jr, Stanley		13	19	%	25	7	3.6	%	0	0	0	8	1	3	0	0	37	X	X	X	Y		
116																								



236 THIRD STREET
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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 10, 2018
Meeting: May 17, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

May 17, 2018

Building Inspector's Office

Reports

- ❖ The Fire Marshal and Code Enforcer continue to process building applications.
- ❖ Site plan review and inspections are being completed by the Fire Marshal and Code Enforcer.

Building Department statistics are attached.

Code Enforcer's Office

Reports

- ❖ We continue to conduct daily patrols of the Village and respond to complaints.
- ❖ Signs for the new parking regulation in the IGA Parking Lot have been installed
- ❖ Timed parking restrictions will be fully enforced beginning May 25th.

Traffic Enforcement Statistics Report is attached.

Code Enforcement Report is attached.

Fire Marshal Report is attached.

Attachments:

Building Department Rep 051718 (PDF)

Park Enf Rep 051718 (PDF)

Code Enf Rep 051718 (PDF)

Fire Marshal Rep 051718 (PDF)



Village of Greenport Building Department

May 1, 2018

Monthly Report
REPORT COVERING
4/01/2018 through 4/30/2018

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Fence	02711	April 6, 2018	2.-4-10.1	633 Third Street Greenport, NY 11944	OPEN
Alterations & Repairs – Residential	02712	April 10, 2018	2.-1-19.1	837 Main Street Greenport, NY 11944	OPEN
Demolition	02713	April 18, 2018	2.-2-41.1	222 Manor Place Greenport, NY 11944	OPEN
Existing Commercial	02714	April 19, 2018	4.-10-30	34-36 Front Street Greenport, NY 11944	OPEN
Alterations & Repairs – Commercial	02714	April 20, 2018	2.-2-41.1	222 Manor Place Greenport, NY 11944	OPEN
Alterations & Repairs – Residential	02715	April 23, 2018	3.-4-15	177 Sterling Street Greenport, NY 11944	OPEN



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

May 1, 2018

Monthly Report

Incorporated Village

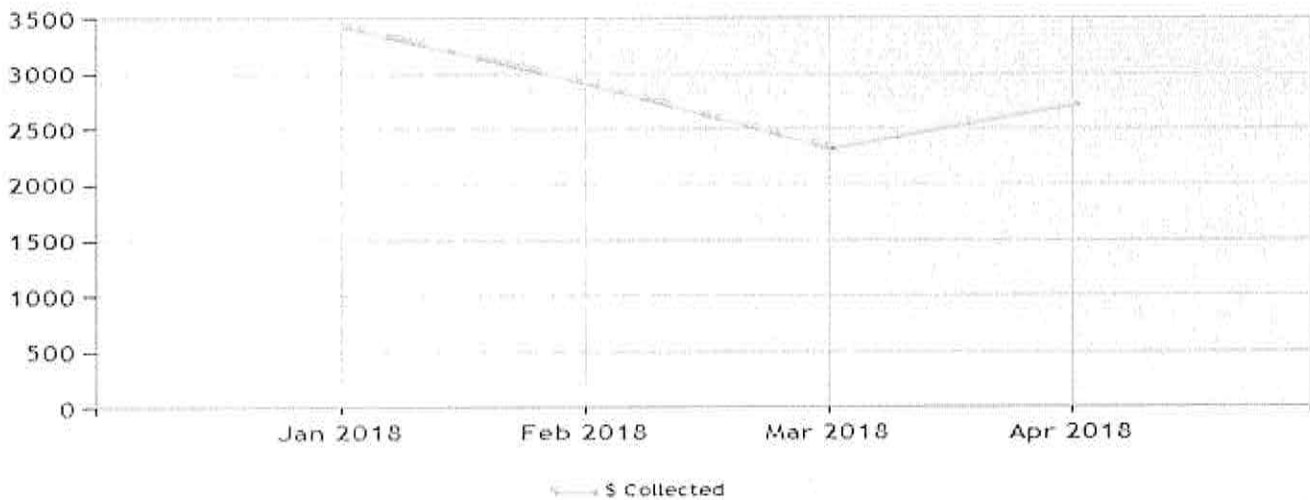
REPORT COVERING
4/1/2018 through 4/30/2018

FINE COLLECTION BY MONTH: 2018

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED	(VIA PLEA OF GUILTY OR COURT RULING)
January	32	\$3,455.00	
February	31	\$2,940.00	
March	19	\$2,350.00	
April	27	\$2,750.00	
May			
June			
July			
August			
September			
October			
November			
December			
YTD	109	\$11,495.00	

APRIL 2018

Case Track



TICKETS ISSUED: APRIL 2018

Case by Violation Type

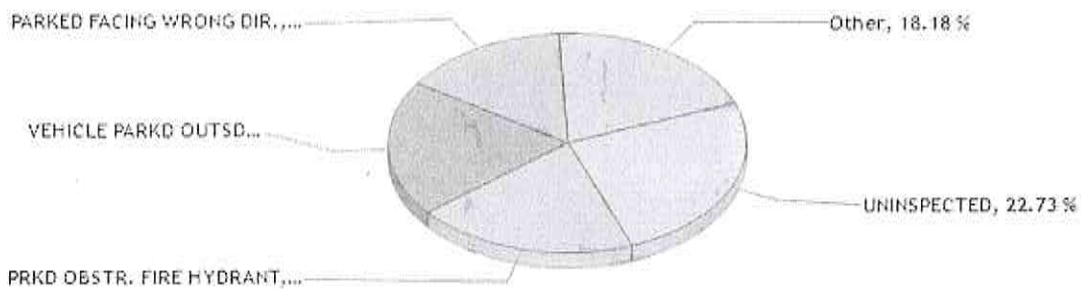
Code	Description	2018	Total
1	VEHICLE PARKD OUTSD LINES	4	4
11	PRKD OBSTR. FIRE HYDRANT	4	4
13	PARKED ON SIDEWALK	1	1
14	UNREGISTERED	1	1
15	UNINSPECTED	5	5
16	PARKED FACING WRONG DIR.	3	3
2	PRKD WHERE PROHIBITED SCHEDULE XI.	1	1
21	OTHER	1	1
OTHER	402-1A MISSING BOTH PLATES	1	1
Total		21	21

Top five by Violation Types

- UNINSPECTED
- PRKD OBSTR. FIRE HYDRANT
- VEHICLE PARKD OUTSD LINES
- PARKED FACING WRONG DIR.

These Violations combined represent 81.82% of issuance Town wide.

Frequently Issued Violations





Village of Greenport Enforcement Report

CODE ENFORCEMENT

May 1, 2018

Monthly Report
REPORT COVERING
4/01/2017 through 4/30/2018

Incorporated Village

Code Enforcement continues to review Building Permit applications and perform site plan reviews with the Fire Marshal. Code Enforcement has also been performing necessary construction progress inspections and safety checks.

The Village Building Department is fully functional and operating smoothly.

Code Enforcement continues to respond to complaints and perform routine patrols around the Village.

VIOLATION/COMPLAINT	DATE/TIME	FACTUAL	DISPOSITION
Fire Suppression requirements (IFC) 314 Main Street Greenport, NY 11944	4/4/2018 10:08	Fire suppression requirements for C of O.	Property owner will be installing the correct fire suppression system in a mixed used occupancy building. A final inspection of the location will be performed to determine if the C of O can be issued.
Garbage accumulation 112 (VGC) C/O Park & Main Street Greenport, NY 11944 **COMPLAINT**	4/4/2018 10:38	Complaint of garbage on the sidewalk at location.	Upon arrival, there was no garbage observed. Code Enforcement will continue to monitor area.
Outdoor Speaker System 88 (VGC) 104 Third Street Greenport, NY 11944 **COMPLAINT**	4/6/2018 12:17	Complaint of speakers playing loud music.	Property owner advised of noise and zoning Codes. Compliance anticipated.
Wiring Concerns 604 (IFC) 45 Front Street Greenport, NY 11944	4/6/2018 12:08	Greenport Fire Department Officials concerned over wiring.	Code Enforcement investigation found an appliance being powered by extension cord running through ceiling. This violation was immediately corrected. No other violations were observed.
Overgrown Hedge 750 Main Street Greenport, NY 11944 **COMPLAINT**	4/9/2018 11:58	Complaint of hedges causing an encumbrance of Village sidewalk.	Code Enforcement will continue to monitor situation.

VIOLATION/COMPLAINT	DATE/TIME	FACTUAL	DISPOSITION
Fire Suppression/Complex inspection 301 North Street Greenport, NY 11944	4/9/2018 18:00	Fire inspection of rental units.	Fire Marshal & Enforcement Officer conducted a fire suppression system and safety check of every rental unit at location. After the inspection, minor violations were observed and are to be corrected within 30 days.
IPMC Violations 248 Fifth Avenue Greenport, NY 11944	4/11/2018 10:15	Several IPMC violations observed on property.	Notice of violation sent to property owner. Upon re-inspection, these violations were corrected.
IPMC Violations 238 Fifth Avenue Greenport, NY 11944	4/11/2018 10:25	Several IPMC violations observed on property.	Notice of violation sent to property owner. Upon re-inspection, these violations were corrected.
CRIMINAL SUMMONS 211 Carpenter Street Greenport, NY 11944 **COURT ORDER**	4/27/2018 11:44	Justice Court requiring Code Enforcement to serve a criminal summons in regard to a missed court date.	Summons was served to an acting managing representative of LLC.
Brush Pickup 112 (VGC) 238 Fifth Avenue Greenport, NY 11944 **COMPLAINT**	4/25/2018 11:45	Complaint of brush being unable to be collected due to vehicle obstruction.	Complainant advised obstruction was cleared and brush had been removed.
Driveway Concerns 132-23.7 (VGC) 433 Main Street Greenport, NY 11944 **COMPLAINT**	4/29/2018 06:09	Complainant concerned about markings designating driveway.	Investigation found that driveway is correctly marked and adjoining marked spots allow adequate room for driveway clearance. Any vehicle observed to be obstructing the driveway are subject to being summonsed.
One-way Streets and Intersections 132 VGC C/O Wiggins and Third Street Greenport, NY 11944	DAILY	Vehicles blocking intersections and traveling in wrong direction waiting for ferry.	Daily patrols and strategic placement of Village patrol vehicle are being done to reduce the risk of vehicles traveling the wrong way on Wiggins Street and keeping the intersections along the ferry line clear and passible.



Village of Greenport Fire Marshal Report

May 1, 2018

Monthly Report
REPORT COVERING
4/01/2018 through 4/30/2018

Incorporated Village

*THE FIRE MARSHAL AND ENFORCEMENT OFFICER CONTINUE TO PROCESS BUILDING PERMITS, REVIEW PLANS AND PERFORM SAFETY & BUILDING INSPECTIONS. *

LOCATION	DATE	REASON	DISPOSITION
745 Main Street, Greenport, NY, 11944	4/9/2018	Final Inspection.	All construction seems to be in compliance with approved plans.
301 North Street, Greenport, NY, 11944	4/9/2018	Fire system and rental unit inspections.	Inspection of property found minor violations. Property must correct these violations within 30 days.
15 Front Street Greenport, NY, 11944	4/19/2018	Fire suppression system inspection.	Inspection determined upgrades to system were required. Property owner has since brought the system into compliance with all applicable NFPA requirements.
C/O Third Street & Front Street Greenport, NY, 11944	4/30/2018	Meeting with architect and contractor regarding sprinkler system.	Compliance with all NFPA requirements is anticipated.
111 Main Street Greenport, NY, 11944	4/30/2018	Meeting with new owners regarding fire safety.	Compliance with all NFPA requirements is anticipated.



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ROBERT BRANDT
EXT. 217

Submitted: May 10, 2018
Meeting: May 17, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

May 17, 2018

Mitchell Park Marina/Parks

- ❖ We are in the process of preparing the Marina for the season
- ❖ New employees have been trained
- ❖ Minor repairs were made to the Camera Obscura and a thorough cleaning was also done.
- ❖ The bathrooms have been cleaned and stocked.
- ❖ Schedules for staff have been made for the month of May.
- ❖ Fifth Street Beach Safety Plan has been reviewed and updated for the season.
- ❖ Beach lifeguards have submitted their required certifications

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =25 Enrolled in After-School Program

Reports

- ❖ Homework help and the literacy programs at the Library will continue until mid- June.
- ❖ The After-School Program went on a field trip to Charnew's Farm on April 25th. The kids had a chance to do some planting and learn about agricultural traditions.
- ❖ The application for Summer Camp was submitted. We are waiting to have our pre-operational inspection. Summer camp is expected to begin on June 25th.
- ❖ We are in the process of preparing the Recreation Center for the Summer Camp. We ordered supplies and shirts for the students and staff.
- ❖ Hiring of camp counselors is ongoing.
- ❖ Enrollment forms for the Summer Camp are also coming in regularly.

Campground

Tasks Accomplished

- ❖ The campground is now open.
- ❖ Grounds have been cleaned with the assistance from the Marina Staff.
- ❖ Several overhanging branches have been trimmed and removed.
- ❖ All water and electrical hookups were tested prior to opening.
- ❖ We continue to take reservations and collect deposits.

Attachments:

Rec Rev Report 051718(PDF)

Recreation Department Monthly Revenue

Day	Marina		Campground		Ice Rink		Mooring		Camera Obscura		
	Apr-18 C.C.	Apr-17 Cash	Apr-18 C.C.	Apr-17 Cash	Apr-18 C.C.	Apr-17 Cash	Apr-18 C.C.	Apr-17 Cash	Apr-18 C.C.	Apr-17 Cash	Apr-18 C.C.
1											
2	\$6,673.05										
3		\$500.00									
4											
5											
6											
7											
8											
9	\$7,088.71										
10		\$134.76	\$800.00								
11		\$100.00	\$135.00								
12											
13											
14											
15											
16											
17	\$5,114.84										
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
30											
31											
	\$28,444.27	\$5,662.40	\$4,725.00	\$6,847.50	\$812.50	\$0.00	\$2,400.00	\$1,200.00	\$8.00	\$0.00	\$0.00
	YOY	\$14,781.87	YOY	-\$2,122.50	YOY	\$812.50	YOY	\$1,200.00	YOY	YOY	\$8.00

Recreation Department Monthly Revenue

Carousel

Day	Apr-18			Apr-17		
	Cash	Deposits	Group Sale	Cash	Deposits	Group Sale
1						
2	\$180.00			\$264.00		
3	\$324.00			\$566.00		
4	\$422.00					\$33.50
5			\$10.00			
6	\$220.00					
7	\$619.00					
8	\$576.00		\$15.00	\$486.00		
9				\$888.00		
10				\$473.00		
11				\$682.00		
12				\$517.00		
13				\$683.00		
14	\$1,042.00			\$942.00		\$10.00
15	\$300.00			\$1,044.00		\$7.00
16						
17						
18						
19						
20						
21	\$852.00					
22	\$1,014.00			\$384.00		
23			\$15.00	\$611.00		\$12.00
24						
25						
26						
27						
28	\$844.00					
29	\$760.00			\$823.00		\$15.00
30				\$555.00		
31						
\$7,187.00				\$9,157.50		
YOY				-\$1,970.50		



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From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

May 17, 2018

Administrator's Office

Statistics

Work Orders:

Electric = 44 Written, 42 Completed
Water = 8 Written, 8 Completed
Sewer = 30 Written, 30 Completed
Road = 50 Written, 49 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 05-02-2018. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 05-15-2018.

Resolutions:

Hiring of Shane Zimmer, Sarah Meisner, Brendan Walker, and Brian Ciampo

Request for check to fund starting bank at Marina Office

Agreement with Men's Softball League for Summer 2018

Road/Water Department

Statistics

Water Distribution:

3,661,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.53 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.51 mg/L

The form, DOH-360, was filed with the DOH on May 2, 2018 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed water machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Patched Roads throughout the village.
- ❖ Repaired lights on G-44 and G-66, repaired mirror and c/b radio on G-66, repaired the PTO cable on G-55 and replaced a hydraulic line on G-66.
- ❖ Did maintenance to equipment and winterized snow blowers and salters.
- ❖ Installed and repaired traffic signs around the village.
- ❖ Made repairs to the Gate at the Road Barn.
- ❖ Installed new water services on Wiggins Street and Sixth Street, made repairs to a valve box on Second Street, and installed meters on Sandy Beach.
- ❖ Made repairs to fences around the village.
- ❖ Cleaned up loose gravel and debris from the winter on various sidewalks and aprons
- ❖ Picked up leaves at the Campground
- ❖ Transferred brush and wood from the Village's Waste Management Facility to the Southold Town Transfer Station in Cutchogue.
- ❖ Compiled a vehicle and equipment inventory.

Projects:

The Road Crew has been busy weeding flower beds and doing gardening on village owned property. In addition to that they assisted with measuring the rain gardens on Main Street and getting them ready for the plantings. Several planter boxes for Front and Main have also been rebuilt by the crew.

Sewer Department Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.
Total plant flow for the month of April = 8,752,000 gallons.
Average Daily Flow = 0.292 million gallons/day. (MGD). Permit limit = 0.650 MGD
Total Suspended Solids, (TSS) % removal = 98% Permit limit = 75%
Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %
Coliform Fecal General = <4.7 MPN/100 Permit limit = 200 MPN/100
Coliform Total General = 14.5 MPN/100 Permit limit = 700 MPN/100
Total Nitrogen in effluent = 53.2 lbs/day

Sludge Removal:

98,000 gallons of sludge was hauled during April.

Report

❖ Treatment Plant:

Changed oil in mixers for BNR Basin No. 1

Installed new gear reducer on the West Screw Pump and installed new VFD for Nitrate Recirculation Pump in BNR Basin No. 2

Cleaned and greased UV disinfection system and cleaned debris from channels

Vactored grit and sludge from BNR Basin No. 1 to prepare for concrete repair

❖ Collection System:

Cleared blockages on Second Street, Broad Street, Kaplan Avenue, Fourth Street, and Sixth Avenue

Had fence repaired at Central Pump Station on Third Street

New thermal relays were installed on Central Pump Station control panel

Jet-rodged West Street and Monsell Place as part of regular preventative maintenance.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = April 6th @ 88.247 Mwh
Minimum usage day = April 26th @ 61.688 Mwh
Peak Demand = April 6th @ 12:15 PM 4.396 Mw
Monthly total usage = 2,287.119 Mwh

Greenport Meter Daily Totals Sheet is attached

Service calls/call outs = 4
Street light repairs = 12
Customers shut off for non-payment = 10
Customers turned on for payment = 9
Customers turned on for the season = 2
New Services/Service Upgrades = 0

Tasks Accomplished:

- ❖ Removed trees on the Waste Water Treatment Plant property
- ❖ Replaced thermal overloads at Central Pump Station for the Sewer Department
- ❖ Installed line fuses to sectionalize the distribution circuit feeding the High School Football Field.
- ❖ Installed sectionalizing switches on Main Street
- ❖ Changed out a bad transformer on Fifth Street
- ❖ Replaced a fuel transfer pump in the basement of the Power Plant
- ❖ Built a desk and storage unit for the basement at Village Hall
- ❖ Ran Engine No. 4
- ❖ Assisted with tree removals at the campground

Attachments:

Greenport Meter Daily Totals Apr 18 (PDF)

Daily Totals - GREENPORT

Customer Information

Name: GREENPORT JEMSTAR
 Address: Village of Greenport
 Long Island
 Acct. No:
 Meter No: KW DEL

Sun Apr 1 2018 to Mon Apr 30 2018

Total Usage: 2,287,119.00 KWH
 Peak Demand: 4,396.00 KW
 Occurred On: Apr 6 2018 12:15
 Load Factor: 72.26 %

Period Ending	Ch. 1 (KWH)
04/01/2018	71,701.00
04/02/2018	83,144.00
04/03/2018	88,245.00
04/04/2018	81,359.00
04/05/2018	84,189.00
04/06/2018	88,247.00
04/07/2018	80,407.00
04/08/2018	80,744.00
04/09/2018	82,083.00
04/10/2018	82,614.00
04/11/2018	77,156.00
04/12/2018	73,157.00
04/13/2018	69,132.00
04/14/2018	67,578.00
04/15/2018	86,390.00
04/16/2018	84,749.00
04/17/2018	75,390.00
04/18/2018	77,767.00
04/19/2018	82,433.00
04/20/2018	80,829.00
04/21/2018	75,961.00
04/22/2018	70,719.00
04/23/2018	68,760.00
04/24/2018	66,080.00
04/25/2018	68,389.00
04/26/2018	61,688.00
04/27/2018	71,408.00
04/28/2018	67,405.00
04/29/2018	67,557.00
04/30/2018	71,838.00



236 THIRD STREET
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EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 9, 2018
Meeting: May 17, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

May 2018 Work Session Report

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION approving the attached Bond Resolution dated May 24, 2018, authorizing the issuance of \$650,000 Bonds of the Village of Greenport, Suffolk County, New York to fund the purchase and renovation of the property located at 415 Sixth Street, Greenport, N.Y. 11944.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3806, to fund the Fifth Street road end drainage project, and the rebuilding of Fifth Street sidewalks and curbs, and directing that Budget Amendment #3806 be included as part of the formal meeting minutes for the May 24, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #3807, to fund the emergency repairs to the Third Street culvert, and directing that Budget Amendment #3807 be included as part of the formal meeting minutes for the May 24, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer #3808, to fund the purchase of ten new air-paks and twenty new face masks, and directing that Budget Amendment #3808 be included as part of the formal meeting minutes for the May 24, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to terminate Certificate of Deposit accounts as below currently earning 0.10 % and 0.15% interest, and to invest the corresponding funds in money market accounts currently earning 0.30% interest:

A.0201.100- Greenhill Cemetery

F.0201.000 - Water Fund CD

G.0201.000 - NYS DEC Consent

UTILITY BILLING

Billing of Sector 1 has been completed. Readings for Sector 2 nearly done .Red Tags processed through Sector 3.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

- a) 6 recertifications and 6 interims were performed for May 2018.
- b) 1 family found a unit and leased for May 1st.
- c) 2 searching families decided to give up their voucher due to the lack of availability of affordable rental units. Currently, there is one family searching for a unit.
- d) 2 new vouchers will be issued for May 2018 to increase total vouchers to 81.

SIGNIFICANT COLLECTIONS

Rents Received for April 2018 - \$ 81,071.44

East West Fire District - second payment - \$ 376,708.50

INFORMATIONAL:

Report - Cash Holdings - See attached

Utility Billing Statistics Report - see attached

CD/HA Monthly Financials - See attached

Attachments:

BILLING STATISTIC REPORT APRIL 2018 (PDF)

BANK BALANCE SHEET -APRIL 2018 (PDF)

CD FINANCIALS - APRIL 2018 (PDF)

HA FINANCIALS - APRIL 2018 (PDF)

BUDGET AMENDMENT 3806 (PDF)

BUDGET AMENDMENT 3807 (PDF)

BUDGET TRANSFER # 3808 (PDF)

Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Contract	PCA	NYSCES	Comm Tax	Res Tax	Total	
Electric	2 - Electric - Flat Charge	14	0	0	-96.00	675.38				6.94	586.32	
	9 - Residential (1,1)	333	0	148873	17,869.19		1,105.97	573.55		484.07	20,032.78	
	10 - Water Heating (2, 2)	3	0	316	27.26		2.34	1.22		0.77	31.59	
	11 - All Electric (3, 3)	138	0	99900	11,260.98		714.68	384.77		309.27	12,677.70	
	14 - Village St. Lighting (6, 6)	5	0	32587.05	3,750.78		242.09	125.52			4,118.39	
	15 - Town St Lighting (7, 7)	1	0	3951.15	454.78		28.35	15.22			499.35	
	19 - Traffic Lights (11, 11)	1	0	1341	139.38		9.96	5.17			154.51	
	20 - Contract St Lighting (12, 12)	2	0	178	0.00						0.00	
	21 - Sterling Harbor (13, 13)	2	0	1411.125	162.42		10.48	5.44	15.38		193.72	
	66 - Reconnection Fee- Residential	5	0	0		525.00					525.00	
	Electric Total	504	0	288557.325	33,576.79	1,200.38	2,114.87	1,110.89	15.38	801.05	38,819.36	
	Sewer	3 - Sewer - Flat Charge	1	0	0	52.70						52.70
		4 - Sewer - Flat Charge	1	0	0	63.70						63.70
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	38	32	64	1,561.20						1,561.20
27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)		3	3	0	126.00						126.00	
29 - Sewer - VILL 2" W/SEWER (17, 17)		4	2	486.9	7,494.90						7,494.90	
33 - Sewer - VILL 4" W/SEWER (19, 19)		1	1	0	42.00						42.00	
54 - Sewer - OUTSIDE RES SEWER (50, 50)		75	50	750.3704	15,273.79						15,273.79	
62 - DRIFTWOOD COVE 52		1	1	156.8556	3,276.00						3,276.00	
63 - DRIFTWOOD COVE 49		1	1	145.7576	3,087.00						3,087.00	
64 - PEDONIC LANDING 301		1	1	624	18,963.00						18,963.00	
65 - CLIFFSIDE CONDOS-SEWER		1	1	0	4,410.00						4,410.00	
Sewer Total		127	92	2228.8836	54,350.29						54,350.29	
Water		22 - VILL 3/4" W/SEWER (14, 14)	39	20	71	670.81						670.81
		26 - VILL 1 1/2" W/SEWER (16, 16)	4	4	0	147.60						147.60
	28 - VILL 2" W/SEWER (17, 17)	5	3	541	2,154.42						2,154.42	
	32 - VILL 4" W/SEWER (19, 19)	1	1	0	36.90						36.90	
	47 - VILLAGE 2" (43, 43)	5	5	11	184.50						184.50	
	49 - VILLAGE 3/4" (44, 44)	51	45	376	2,182.68						2,182.68	
	53 - OUTSIDE RES SEWER (50, 50)	71	0	825.044	0.00						0.00	
	Water Total	176	78	1824.044	5,376.91						5,376.91	
	electric-small commercial	76	0	182573	20,480.02		1,356.32	703.27	1,255.16		23,794.77	
	16 - Operating Municipal (8, 8)	31	0	49815	5,715.53		370.07	191.89			6,277.49	
	17 - Water Department (9, 9)	2	0	0	24.86						24.86	
	18 - Sewer Department (10, 10)	10	0	68978	7,504.95		512.43	265.70			8,283.08	
	73 - Electric Power Plant	5	0	55794	0.00						0.00	
	electric-small commercial Total	124	0	357160	33,725.36		2,238.82	1,160.86	1,255.16		38,380.20	
Grand Total	931	170	649770.2526	127,029.35	1,200.38	4,353.69	2,271.75	1,270.54	801.05	136,326.76		

**BANK ACCOUNT BALANCES
FOR THE MONTH OF APRIL 2018**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	484,324.39	
A	Repair & Maintenance	A.0200.400	Checking	37,500.00	
A	Greenhill Cemetery	A.0201.100	Savings	33,365.70	
A	Clarks Beach Savings	A.0201.120	Savings	82,327.71	
A	Clarks Beach Reserve	A.0201.120	Money Market	343,525.10	
A	Money Market	A.0201.130	Money Market	1,985,270.04	
A	Fire Apparatus	A.0221.110	Money Market	431,544.30	
A	Bulding Department Escrow	A.0235.101	Checking	21,142.60	
A	Parks and Recreation	A.0200.200	Checking	4,196.39	
			TOTAL GENERAL FUND		\$ 3,423,196.23
CD	Small Cities Rehab.	CD.0200.000	Savings	152,675.45	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,730.24	
CD	Watkins	CD.0201.001	Savings	21,761.40	
			TOTAL COMMUNITY DEVELOPMENT		\$ 180,393.30
E	Light Fund	E.0121.100	Checking	538,037.90	
E	Light Depreciation Savings	E.0116.100	Savings	1,813,896.19	
E	TTC Collections	E.0121.120	Money Market	334,536.31	
E	Consumer Deposit Savings	E.0191.100	Savings	131,597.66	
E	Consumer Deposit Checking	E.0244.200	Checking	3,471.42	
			TOTAL LIGHT FUND		\$ 2,821,539.48
F	Water	F.0200.000	Checking	382,391.29	
F	Water Fund Capital	F.0200.400	SAVINGS	8,367.62	
F	Water Fund CD	F.0201.000	Cert of Deposit	201,720.29	
F	Water Fund Money Market	F.0201.130	Money Market	285,722.31	
					\$ 878,201.51

G	Sewer	G.0200.000	Checking	495,026.02	
G	NYS DEC Consent	G.0201.000	Savings	31,274.83	
G	Sewer Fund I	G.0201.100	Money Market	361,591.18	
G	Sewer Fund III	G.0201.120	Cert of Deposit	718,428.98	
G	NYSEFC	G.0205.000	Checking	185,771.25	
G	Sewer Wastewater	G.0220.110	Savings	12,137.80	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,804,341.07
H	Capital	H.0200.000	Checking	295,439.05	
H	Capital Reserve	H.0200.400	SAVINGS	49,487.85	
				TOTAL CAPITAL FUND	\$ 344,926.90
TA	Trust & Agency	TA.0200.000	Checking	59,544.71	
TA	Retirement Savings	TA.0201.000	Savings	48,842.63	
TA	WWI Memorial Trust	TA.0201.001	Savings	729.39	
TA	T & A Special Escrow	TA.0201.002	Savings	6,588.60	
TA	Justice Court	TA.0201.004	Savings	4,782.40	
TA	Concert Fund	TA.0201.008	Savings	2,281.37	
TA	Global Common	TA.0201.009	Savings	271,201.10	
TA	Accounts Payable	TA.0202.000	Checking	563,917.85	
				TOTAL TRUST & AGENCY FUND	\$ 957,888.05
	Wire Account			1.00	
	Utility Clearing			32,549.11	
					\$ 32,550.11
				TOTAL VILLAGE WIDE	\$ 10,443,036.65

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - April 2018

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street 8124	UNIT 2 - 8327	UNIT 3	HOUSE	\$ 4,775.00	75.00
Rent	\$ 1,125.00	\$ 1,350.00	1,125.00	\$ 1,175.00			
Late Fees/Credits	\$ 75.00	\$ -					
TOTAL REVENUE	\$ 1,200.00	\$ 1,350.00	\$ 1,125.00	\$ 1,175.00	\$ -	\$ 3,650.00	
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street					
Utilities	213 CENTER	8124	UNIT 2 - 8327	8328	HOUSE - 8590 RE/8361 SW		
Electric	\$ 99.59				\$ 27.31		
Water/Sewer					\$ 135.85		
Propane/Heating Oil	\$ 396.14				\$ 414.95		
Admin							
Salary (\$4.32 X 2 payperiods 140 hrs=\$604.80 divide by 25% and 75%)	\$ 151.20				\$ 453.60	\$ 604.80	
Payment Agreement to Village					\$ 1,000.00		
Total	\$ 646.93	\$ -	\$ -	\$ -	\$ 2,031.71	\$ 2,031.71	
MAINTENANCE: 213 Center	213 CENTER	MAINTENANCE: 278 2nd Street					
Maintenance Repairs/Other		Street	UNIT 1	UNIT 2	UNIT 3	HOUSE	
Supp HA ADMIN funds from 278 2nd St 4/18						2,500.00	
Hands Fuel Co						5,200.00	
Van Eiten Plumbing		166.22					
Joseph Kollen Enterprises		235.00					
Pine Oaks Landscaping							
Total Expenses	\$ -	\$ 401.22	\$ -	\$ -	\$ -	\$ 7,700.00	
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET				\$ 8,101.22	
Interest Earned							
Total Revenue	\$ 1,200.00		\$ 3,650.00				
Total Expenses	\$ 646.93		\$ 10,132.93				
NET REVENUE	\$ 553.07		\$ (6,482.93)				
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 553.07		\$ (6,482.93)				

APRIL 2018 - P1

Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - APR 18

Table with columns: Account Description, Revenue, Expenses, Total Revenue, Total Expenses, Vouchers, Total HAP, Port Utilities, Admin Fee, and Total Cash Disbursements. Rows include PHA HUD Operating Grants, Interest Earned, Salaries, Medical, Dental, Pension, Payroll Taxes, and various administrative expenses.

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2018 Period: 5 Trans Type: B2 - Amend Status: Batch
Trans No: 3806 Trans Date: 05/08/2018 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 05/08/2018
Description: TO APPROPRIATE RESERVES TO FUND THE FIFTH STREET ROAD END DRAINAGE PROJECT AND THE REBUILDING OF SIDEWALKS AND CURBS ON FIFTH STREET Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	275,000.00
A.8843.900	TRANSFER TO CAPITAL..	275,000.00
H.2816.500	TRANSFER FROM GENERAL..	275,000.00
H.5110.200	ROAD CONSTRUCTION..	275,000.00
Total Amount:		1,100,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2018 Period: 5 Trans Type: B2 - Amend Status: Batch
 Trans No: 3807 Trans Date: 05/09/2018 User Ref: ROBERT
 Requested: P. PALLAS Approved: Created by: ROBERT 05/09/2018
 Description: TO APPROPRIATE RESERVES FOR THE EMERGENCY REPAIR OF THE THIRSD STREET CULVERT
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	30,000.00
A.8843.900	TRANSFER TO CAPITAL..	30,000.00
H.2816.500	TRANSFER FROM GENERAL..	30,000.00
H.5110.200	ROAD CONSTRUCTION..	30,000.00
Total Amount:		120,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2018	Period: 5	Trans Type: B1 - Transfer	Status: Batch
Trans No: 3808	Trans Date: 05/10/2018	User Ref: ROBERT	
Requested: J. WEIGART	Approved:	Created by: ROBERT	05/10/2018
Description: TO FUND THE PURCHASE OF TEN NEW AIR-PAKS AND TWENTY NEW FACE MASKS		Account # Order: No	
		Print Parent Account: No	

Account No.	Account Description	Amount
A.3410.200	FIRE DEPT.EQUIPMENT	73,000.00
A.3410.412	FIRE.REPAIR & MAINT - BUILD..	-50,915.00
A.3410.411	FIRE.REPAIR & MAINT - GEN EQUIPMENT..	-10,405.00
A.3410.401	FIRE MATERIALS & SUPPLIES..	-5,884.00
A.3410.430	FIRE.AUTO INSURANCE..	-2,662.00
A.3410.431	FIRE.MULTI PERIL INSURANCE..	-2,595.00
A.3410.433	FIRE.LEGAL EXPENSE..	-539.00
Total Amount:		<u>0.00</u>



236 THIRD STREET
GREENPORT NY 11944

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EXT. 215

TRUSTEES
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VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 8, 2018
Meeting: May 17, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk May 2018 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on May 17, 2018
Report of Sylvia Lazzari Pirillo, Village Clerk

Contracts

The Emcor Change Orders were signed by the Mayor on April 30th. Copes were mailed to Emcor on April 30th.

The Tolling Agreement with AT&T was signed by the Mayor on April 30th.

The Management Agreement with the VGHA was signed by the Mayor on April 26th.
It was fully executed on May 1st.

The Services Agreement with Munistat was signed by the Mayor on April 26th.

The Suffolk Share Agreement was signed by the Mayor on April 26th. It was mailed on May 1st to a representative at Suffolk County.

The License Extension Agreement was fully executed on April 30th. A copy of that agreement was mailed to Haugland on May 3rd.

The Certification of Investment Powers with RBC was signed by the Mayor on April 30th. It was mailed to RBC on May 1st.

The SCWA/MTA license sub-agreement was fully executed on May 8th.

Financial

The check in the amount of \$ 10,000 from Haugland (for the term extension of two months at \$ 5,000 per month) was processed on April 27th, following the approval of the extension at the April 26th regular meeting of the Board of Trustees.

The LOSAP Annual Report, from Penflex, was received on April 26th.

A check in the amount of \$ 376,708.50 was received on April 27th from Southold for the East/West Fire Protection District agreement.

The Village received a Distribution Statement form the NYSOSC, noting that \$ 2,350 is owed to the Village from the Town for March 2018 Court receipts.

Grants

The NYSGOSR CDBG sub-recipient agreement was signed by the Mayor on April 30th. Two originals were sent to the NYSGOSR Office on May 1st for full execution.

Informational

The Village contacts were verified electronically on April 27th for the New York State Office of the State Comptroller.

The Findings and Determination document regarding property owner Matassa was signed by the Mayor on April 30th and sent to the applicant on May 1st.

The Findings and Determination document regarding property owner Bull was signed by the Mayor on April 30th and sent to the applicant on May 1st.

Legal Notices

The Notice of Adoption for the amended bond issue was published in the May 3rd edition of the paper.

The Notice of Joint Special Meeting (between three Boards within the Village) on May 15th was published in the May 3rd edition of the paper.

The public hearing notice regarding the proposed addition of a handicapped parking spot at 768 Main Street was published in the May 10th edition of the paper.

The public hearing notice regarding the proposed addition of a stop sign at Fifth Street and a stop sign at Sixth Street, was published in the May 10th edition of the paper.

A legal notice regarding the upcoming Special Election was published in the May 10th edition of the paper.

For Board Discussion

Proposed amendment to Chapter 132-10 (Speed Limits) of the Village of Greenport Code

Proposed amendment to Chapter 65 (Fire Prevention and Building Construction) of the Village of Greenport Code

Proposed amendment to Chapter 44 (Assemblies, Mass Public) of the Village of Greenport Code

Requested Resolutions

RESOLUTION declaring as surplus, and no longer needed for municipal purposes, one (1) Pitney Bowes Digital Mailing System, model number DM500 DEB0-0016521 and one (1) Burroughs / Pitney Bowes Signature System, model T-2620-00103.

RESOLUTION ratifying the hiring of Peter W. Harris as the seasonal, part-time Bay Constable at an hourly pay rate of \$ 20.00; effective May 18, 2018.

RESOLUTION accepting the resignation of Andrea Taglieri as a Code Enforcement Officer for the Village of Greenport, effective May 8, 2018.

RESOLUTION accepting the notice of retirement from Park Attendant III Donna Angevine, effective May 15, 2018.

RESOLUTION authorizing Clerk Pirillo and Treasurer Brandt to attend the NYSGFOA Long Island Summer Training Seminar on July 11, 2018 at The Atlantis Banquet Center in Riverhead, New York at a cost of \$ 85 per person for the seminar plus all applicable mileage reimbursements, to be expensed from the corresponding account numbers.

RESOLUTION approving the Public Assembly Permit Application of the Friends of Mitchell Park to use a portion of Mitchell Park from 4:00 p.m. through 6:00 p.m. on September 8, 2018 for dance performances of salsa, flamenco and tango dances, with a dance workshop to follow the performances.

RESOLUTION approving the Public Assembly Permit Application of the Friends of Mitchell Park to use a portion of Mitchell Park from 2:00 p.m. through 6:00 p.m. on October 7, 2018 for a Fall Folk Music Festival.

Attachments:



236 THIRD STREET
GREENPORT NY 11944

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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: May 10, 2018
Meeting: May 17, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Roberts May 2018 Work Session Report

Attachments:

Trustee Roberts May 2018 Work Session Report (PDF)

MEMORANDUM

To: Mayor and Board of Trustees

From: Trustee Doug Roberts

Re: May 2018 Work Session

May 10, 2018

1. East End Tourism District - On Hold

Per emails from Assemblyman Thiele shared with the board and reporting in local news outlets, it appears the East End Tourism District discussion is going back to the drawing board and will be picked up as the State Legislature approaches its 2019 session. The good news for The Village is that it appears the next time this law is proposed it will give greater flexibility for us to enter into any tourism revenue program on our own regardless of what the surrounding towns do, which is a small victory unto itself. Southold and Greenport both deserve the right to make their own decisions about a municipal taxing district. So we can revisit in the fall and see if it is something that will benefit our Village in whatever form it takes.

2. Overnight Parking

Many municipalities on LI regulate or limit parking at transportation centers, typically to generate revenue, protect parking for their own residents, and/or prevent people from using public parking lots as personal vehicle storage for weeks or months on end. Ours is unique in that we mostly serve a long-term parking market instead of a commuter market, but the issues are still the same.

There has been a lot of discussion this winter about parking for residents, capped with last month's discussion, led by Mr. Saladino, of the gambit we currently provide to allow Shelter Islanders to avoid paying to park their cars either in Manhattan or at the SIHPOC parking lot on the other side. Once again, Greenport foots the bill for the SIHPOC and Shelter Island residents to profit off our backs as they enjoy their summer homes. We have to stand up for Greenport.

I propose a resident parking sticker program built around the following goals:

- Protect long-term, multi-day parking availability at the transportation center for residents of either The Village or the Town of Southold
- Continue to allow daily visitors and weekend/holiday visitors the ability to park for free, including overnights during those weekends

- Allow non-resident parkers to purchase from a kiosk on-site multi-day parking passes up to 3-5 days in the off-season and make it competitive with the prices offered by SIHPOC.
- Perhaps consider 2 levels of sticker, one for Village residents and one for town residents. The village resident sticker might in the future be used for other purposes (such as designated spaces for village residents)
- Perhaps consider streamlining the process for town residents via an inter-municipal agreement whereby the Town Clerk's office can collect revenue from their residents for an addition to the beach sticker allowing long-term access to our transportation center lots.

3. Kayak/Paddleboard/Dinghy Racks

I have been approached by a few folks in town who want to see us allow racks to be placed at some of our road ends supporting our mooring fields and allowing paddleboarders, kayakers, and small boat sailors (i.e. Sunfish) to store their equipment on Village Property. This is already done in practice and The Village could choose to let that continue as is. But we do a great thing for our baymen by providing access to affordable dockage on Sterling Creek and I'd like to see us do the same for the families and others who access our waters on small personal craft that create no environmental impact. These folks have volunteered even to build the racks if The Village will buy and deliver the materials. But there could be a need for our own crew to do the work for liability purposes. But it seems this would be a much lighter lift than The Baymens' Dock in terms of management and insurance issues given the lack of mechanical gear or flammable fuels involved.

Each of these rack areas should also include an increase in trash receptacles to support the offloading of trash from boat outings.

Propose a resolution to allow dinghy/kayak/paddleboard racks at the end of Bridge, Brown, and 6th Streets and directing the Clerk's office to develop a registration and insurance process mirroring that used for The Baymens' Dock. Also propose code revisions setting a fee schedule for use of Village boat/board racks that is affordable but covers the costs of insurance and maintenance.



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SYLVIA PIRILLO, RMC
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TREASURER
ROBERT BRANDT
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Submitted: May 10, 2018
Meeting: May 17, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Julia Robins May 2018 Work Session Report

Attachments:

Trustee Robins May 2018 Work Session Report (PDF)

BID Meeting 4/20/2018 - Trustee Julia Robins

BID Meeting 4/20/18

Treasurers Report March Report from Jason Odell

Status of C19 Non-Profit

BID anticipates as per Robert Brandt 10% increase in the budget for this year

BID Annual Meeting Planning

Positions of Board Officers that are up for election.

Linda – those who wish to become Board members should be prepared to attend meetings on a regular basis.

Propose a possible amendment to the by-laws that addresses attendance.

Web Report

Most proprietors that were contacted by email to provide a description of their businesses did not respond.

Every business had to be revamped and adapted with a new template by the webmaster and digital campaign manager.

Basic information for each business will be entered as it comes using a:

Member Contact Form

Digital and paper

Block assignments - physical visits to each business to collect information

Businesses that are not in BID but are currently on the website will remain for now.

They should be paying to be on website.

Greenport Gallery Walk - Caroline Waloski

Starts in June and runs through December

Request for \$2,500 for funding

Rich Vandengurgh proposes two Options for funding

Option A

\$1,000 expenditure with the following conditions:

Prominent display of the BID logo located on two of the six panels in print and digital media

A commitment in writing from all participating galleries that they will remain open for all seven Friday events from 6-9 pm.

Provide specific metrics on total number of visitors who come from 6-9pm during the program.

Option B

In addition the Option A, BID would approve an additional \$1,500 in the form of a dollar for dollar match of investment by the participation galleries who spend money for print or digital media promoting the Gallery Walk program.

SOBO

Dave Abatelli

Planters

Received quotes from 3 contractors and went with the mid-price bid from Cameron Christianson.

The decision was based on his successful working relationship with Peter Clark who orders plants and oversees design.

The price of labor for the year is \$5560.

The cost of the plants at estimated \$2,200.

Material - purchased by BID - \$2200

There are 30 planters and the Rain Gardens.

Approved Labor and plants

Sponsorships for planters will be available with Seasonal rates available.

Consider helping to promote the sale of Carousel Rounding Board prints on the BID website.

Five East End Towns

Discussion of East End Tourism Marketing District

Includes all 5 East End Towns

Need more details to make a decision to support.

Letter of Support from BID and businesses.

Yvonne Leiblein provides talking points.

Need all five EE Towns to move forward.

The funds would be specifically targeted to Southold Town

Yvonne Leiblein provides talking points

Money would be used to promote tourism.

Schedule GATE Meeting

Video proposal from Estephany Molina for 30 to 90 second video about the BID to launch at North Fork TV Festival

One video for TV Festival

Recycle for other uses

Cost \$ 3000

Tall Ships has approached Dave Nyce and Rich Vandenburg about 2020

The Annual Meeting Thursday June 7 from 6:00 to 8:00 pm
at American Legion

Next Meetings

May 10 and 24 at 9:00 am

Carousel Meeting 5/1/18

Ask Sylvia for wording of promotion for RB prints for BID website

All artists that applied won paintings

Next Sylvia will notify artists of assigned paintings

When contracts are completed, artists will be contacted to come in and sign

Artist submits sketch and get approval to proceed with painting

Approval by Gail

Gail said need to have selected photos in before the end of month

Possible extra meeting

Canvases ordered by JeanMarie

Special Meeting to finalize selections

Special Meeting 5/10/18

Next meeting 6/5/18

Carousel Committee Meeting 4/3/2018

Report to the Greenport Village Board of Trustees

Note: The following is a report generated by the carousel Committee Carousel for meetings held on April 3 and April 6, 2018, which meetings I was not able to attend.

The meeting was held at Village Hall at 10:00 AM on April 3, 2018 in the downstairs meeting room.

Gail Horton, Christine Kelly, Marjory Stevens, Bob Wissmann, Arlene Kline and Dave Abatelli as well as Margo DeVito representing the Village were in attendance.

The report from the prior meeting was approved with the date correction.

North Fork Welding has completed the new inner scenic panel and Gail has stored it with the others.

Bill Von Eiff at Reflective Image will give Gail the optimum size for the artists canvases and she will order them.

He has recommended that Jim Fenton come up with a border design that can be incorporated into his reproductions.

Marjory suggested he could also think about something for the shields behind the masks that would tie in the two areas of art work.

The applications and hard copies of the artwork from the five artists, Enid Hatton, Cliff Miller, Scott Hewett, Bill Dodge and Jada Rowland were reviewed.

We were not able to have a computer setup to view their work but agree the five artists are all very talented and the judges will be able to choose the best for our project.

We reviewed the 14 topics we chose at the February 20th special meeting. Gail will get more photos of the subjects for us to view at the next meeting including Dairy Farming, Synagogue, 67 Steps from the top and more shots of Steam Boat Corner.

The list of subjects can be found on page two of this report.

The original three judges have agreed to work with us again. Brenda Miller, John Wissmann and Nancy Wissmann-Wildrig will meet on Friday, April 6 at noon to judge the submissions.

Gail will run the projector and Marjory will take notes, but neither committee member will offer any opinions.

Marjory asked about the Floyd Memorial Library's use of the park for the annual Story, Carousel Ride and Ice Cream for the children in the summer reading program on Thursday, July 19 at 10:00 AM.

Margo will be sure to mark her calendar and will be in touch with Carol Leigh Susinno about the plans.

There have been no new requests for prints of the rounding board art. As we have not been able to locate the application or any information about them on-line, Dave Abatelli has offered to coordinate between the Village and the B.I.D. to try to work out a plan to put information and a link on the B.I.D. web site. The next regular meeting will be held at Village Hall on Tuesday, May 1 2018 at 10:00 AM in the downstairs meeting room.

The meeting was adjourned at 10:50 am.

Respectfully submitted,
The Carousel Committee

Possible subjects for inner scenic panels

- 1 – Dairy Farm and/or Windmill. Sills Farm SHS / Suffolk Times Photo of Windmill
- 2 – 67 Steps (with turn of the century picnickers.) BM pg.19
- 3 – Yacht "Zaida". PC pg.114
- 4 – Synagogue. BM pg. 102 (Sketch)
- 5 – Blacksmith shop. BM pg. 55
- 6 – Sage's Brick Yard. BM pg. 51
- 7 – Grammar School and Kindergarten Building. BM pg. 69 & PC pg. 96
- 8 – Shipyard on Mitchell Park site. Photo in Village Hall Meeting Room
- 9 – Greenport/Shelter Island ferry at Main Street dock. BM pg. 112 & SHS Color Photo
- 10 – Steam Boat Corner. PC pg. 28
- 11 – Original hospital building. PC pg. 99
- 12 – Ship chandler. BM pg. 40
- 13 – Pell's Market with marsh in foreground. SHS Photo
- 14 – Ice gathering at Silver Lake. SHS Photo

Source Codes:

PC = Greenport Post Card

BM = Booth/Monsell Greenport

G = Glimpses of the North Fork

SHS = Stirling Historical Society

Notes on Artist Judging April 6, 2018

This judging was held at the Village Hall at 12:00 noon on April 6, 2018. Darryl set up the projection equipment in the down stairs conference room and Sylvia provided the submissions which have not left Village Hall. The judges were John Wissemann, Nancy Wissemann-Widrig and Brenda Miller. Gail Horton ran the projector and Marjory Stevens took notes.

The judges reviewed the subjects we have chosen for the 14 rounding boards. Gail asked them to judge the artwork "blind" and the number of artists to be selected was left up to the judges.

The judges reviewed the five submissions several times. They were pleased with all the artwork submitted and they chose all five artists to do the work. Their decision was unanimous.

The five artists are Enid Vaune Hatton, Cliff Miller, Scott Hewett, Bill Dodge and Jada Rowland.

Gail thanked the judges for their work and the Village will take care of sending the \$150.00 honorarium.

The meeting broke up about 1:30.

Respectfully submitted
The carousel Committee

GATE Meeting 5/8/18

Trustee Julia Robins

Rich Vandenburg asked about the status of the Lighting Grant.
Derryl has no update from the Suffolk County Downtown Revitalization Grant –
Apparently there was a change in the staff member who was overseeing the
grant.

The Bid has increased its budget for the upcoming fiscal year by 10%.

Rich ask about liability insurance coverage for BID officers.
Amendments to by-laws
Annual meeting date and elections.

Derryl has medallions for the storm drains that say "No dumping, drains to
waterway."
Rain Garden plants are being purchased by Derryl this week and will be planted
next week.
The Village will be installing 8" wood barriers to protect the plants.

Trash management:

The Village will use the same plan used last year for cart pick up of trash on
weekends and weekdays as needed.
Clean the existing trash cans.
Review the current locations of trash cans.
Order 2 additional cans with a \$500 match from the Village and the BID.
Rich asks about recycling of trash at
Chapter 44 clarification by Paul.

Clean sidewalks will be discussed at the BID Meeting on Thursday.
How to implement a plan to help keep sidewalks clean.
The Village will deal with the worst offenders.
Encourage stores to hose down their sidewalks.
Rich asks about comparative pricing for recycling of trash.

Rich wants to send out the natural gas survey to the businesses.

Rich mentions the sailing vessel Draken which had first approached the BID at a
meeting on 12/14/17 looking for a \$35,000 appearance fee.
They have reached out again offering a visit to Greenport for \$5000 during the
following weeks:

August 16-19 weekend
Aug 6-9 Monday - Wednesday